



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		St. Bede's College, Shimla
• Name of the Head of the institution	Prof. Sr. Molly Abraham	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01772842304	
• Mobile no	9818645774	
• Registered e-mail	bedescollege@gmail.com	
• Alternate e-mail	bedesoffice@gmail.com	
• Address	Nav Bahar	
• City/Town	Shimla	
• State/UT	Himachal Pradesh	
• Pin Code	171002	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	
• Financial Status	Grants-in aid	

• Name of the Affiliating University	Himachal Pradesh University, Shimla									
• Name of the IQAC Coordinator	Dr. Anupama Tandon									
• Phone No.	9816028058									
• Alternate phone No.	1772842304									
• Mobile	9816028058									
• IQAC e-mail address	anutandontomar@gmail.com									
• Alternate Email address	stbedesiqac@gmail.com									
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.stbedescollege.in/wp-content/uploads/2023/07/AQAR-New-after-resubmission-April14-2023.pdf									
4.Whether Academic Calendar prepared during the year?	Yes									
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stbedescollege.in/wp-content/uploads/2022/08/calendar-2022-23.pdf									
5.Accreditation Details										
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to					
Cycle 2	A	3.34	2011	08/01/2011	07/01/2016					
Cycle 3	A+	3.54	2016	16/09/2016	15/09/2023					
6.Date of Establishment of IQAC	15/07/2004									
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,										

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Webinar	UGC	2022, 1 Day	30000
Department	International Seminar	ICSSR	2023, 2 Days	250000
Faculty	Major Project	ICSSR	2023, 2 Years	650000
Department	National Conference	SJVNL	2022, 2 Days	50000
Department	National Science Day	ISCA & IAPT	2022, 2 Days	42500
Department	National Seminar	H.P Gramin Bank	2023, 2 Days	55000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none">• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	10	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none">• If yes, mention the amount	35000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none">• The entrepreneurship activities, exhibitions and placement drives		

were organised under the newly established Financial Lab cum Incubation Centre • The IQAC organized a Faculty Development Program (FDP) on Moving Towards Accreditation-4th Cycle and a development program on "Work Ethics" for teaching and non-teaching staff on May 10, and May 11, 2023 respectively. • St. Bede's College signed MOUs with international and national institutions and also with the Government of India's Department of Education for the Study in India Program, making it the only institution in Himachal Pradesh with this collaboration. • The Department of Economics, in collaboration with the Department of Commerce and Management, hosted an International Seminar on the theme of "Transformation of India @75" on March 3rd and 4th, 2023. The seminar was held under the aegis of Azadi ka Amrit Mahotsav and was sponsored by the Indian Council of Social Science Research (ICSSR). • Internal and external academic audits were conducted on May 15th and 16th, 2023. These audits assess the quality and effectiveness of the academic programs, teaching methodologies, and overall educational environment of the college.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Establishing new collaborations	The college signed Memorandums of Understanding (MoUs) and collaborations with prestigious universities. The English Department collaborated with Newlimits Learning to offer English language training to improve students' proficiency. St. Bede's College signed an MOU with the Government of India's Department of Education for the Study in India Program, making it the only institution in Himachal Pradesh with this collaboration. This partnership allows foreign students to study at St. Bede's College, promoting cultural exchange and diversity on campus.
To strengthen alumni collaborations.	The college organized diverse activities involving alumni, which strengthened the alumni

	<p>association. Partnerships with prestigious institutions fostered diversity, while the Ex-Bedeian Association (EBA) facilitated alumni bonds through events. Talks, workshops, and orientations by accomplished individuals offered valuable insights. Programs like Online Leadership and workshops by successful alumnae provided practical perspectives.</p>
<p>Organization of workshop, webinars, academic talks for students.</p>	<p>Throughout the year, a multitude of workshops, webinars, and academic talks were meticulously organized, significantly benefiting the students by providing them with valuable insights, practical skills, and opportunities for in-depth learning.</p>
<p>Organization of sports tournaments.</p>	<p>Sports at St. Bede's College were significantly fortified through a range of endeavors. This was evident on National Sports Day, August 29, 2022, and during intramural competitions on March 11, 2023. The Physical Education Department also took charge of the Himachal Pradesh University Inter College Basketball Championship held from November 24 to 26, 2022, promoting spirited rivalry.</p> <p>These initiatives led to heightened sports participation, alongside the recognition of meritorious students through scholarships and medal awards.</p>
<p>Organization of IPR awareness programmes.</p>	<p>Faculty members and students participated in an online Intellectual Property Rights (IPR) awareness program on September 23, 2022.</p>

Collection of data for SSR.	The NAAC steering committee members collected and compiled quantitative and qualitative metrics data and evidence for the preparation of the Self Study Report (SSR).
Organising national and international seminars and conferences.	The Department of Science orchestrated a two-day National Conference, titled 'Novel Progressions in Science and Technology-2022,' on November 28th and 29th, 2022. • In celebration of National Science Day with the theme 'Global Science for Global Wellbeing,' the Science faculty collaborated with the Indian Association of Physics Teachers and Indian Science Congress Association, Shimla Chapter, for a two-day program on February 28th and March 1st, 2023. • The Department of Economics, in partnership with the Department of Commerce and Management, hosted an International Seminar, themed
Organising activities under financial lab cum incubation centre.	Exhibition-I: In the college courtyard on October 19, 2022, the Financial Lab cum Incubation Centre hosted an exhibition, showcasing products created by students who received seed money from the college. • Exhibition-II: At the Alumni Meet on November 20, 2022, the Financial Lab cum Incubation Centre presented its second successful exhibition. • A Campus Placement Drive attracted renowned companies like ICICI, HDFC, and Teleperformance, resulting in student recruitments.

<p>Organising faculty development programmes.</p>	<p>In 2022-2023, the college hosted various enriching events, including a motivational talk on personal growth, an online faculty orientation with Justice Kurian Joseph, and a Department of Commerce and Management awareness session. These were followed by a guest lecture on research methodology, and a Faculty Development Program. The IQAC also organized a</p>
<p>Upgrading academic and physical infrastructure.</p>	<p>The academic and physical infrastructure underwent substantial enhancement. This upgrade was undertaken to provide students with modern facilities that support advanced learning and to create an environment conducive to holistic development.</p>
<p>Preparing for the implementation of NEP 2020</p>	<p>By collaborating with Skill Clout and Technoledge, the college has initiated the establishment of a Centre of Excellence for Multidisciplinary Research, to promote interdisciplinary collaboration, innovation, and to provide cutting-edge research opportunities for both students and faculty members. These initiatives would not only enhance students' competitiveness in the job market but also position them favorably for higher education opportunities in regions where the National Education Policy (NEP) has been implemented.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>

- Name of the statutory body

Name	Date of meeting(s)
IQAC	23/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	22/12/2022

15. Multidisciplinary / interdisciplinary

St. Bede's College aligns with the vision of the NEP 2020, promoting holistic and multidisciplinary education. The college has implemented the Choice Based Credit System (CBCS), allowing students to choose subjects from various streams. This approach encourages exploration of interests and development of competencies in multiple domains. To support the implementation of NEP 2020, a committee facilitates discussions among faculty members. Faculty development programs and orientation/training sessions enhance their understanding of the new curriculum and pedagogical reforms. The college has modern infrastructure, well-furnished classrooms, and advanced teaching resources. Blended project-based teaching, supported by a learning management system, enables effective online and offline learning experiences. The curriculum integrates internships, sports, and extracurricular activities through Continuous Comprehensive Assessment (CCA), cultivating social responsibility and nurturing connections among students. While full implementation of NEP 2020 awaits college affiliation with HPU, St. Bede's College is prepared to embrace its transformative vision. The college has established a Centre of Excellence for Multidisciplinary Research, promoting interdisciplinary collaboration and cutting-edge research. This provides additional opportunities for student-faculty collaborations, placements, industry interaction, and skill development. These initiatives offer a competitive edge to students pursuing higher studies in regions where NEP 2020 has been implemented.

16. Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is an innovative virtual repository that empowers students with the ability to deposit, transfer, and redeem credits, enabling multiple entry and exit

points in their educational journey. This system provides students with the flexibility to transition between different disciplinary areas of study by acquiring the necessary credits in their chosen fields. Moreover, it facilitates seamless mobility between institutions, allowing students to pursue interdisciplinary learning experiences. The college acknowledges the significance of this concept and wholeheartedly commits to its implementation. The ABC framework embraces a blend of traditional classroom instruction and online teaching methodologies, accommodating alternative modes of learning. To facilitate the ABC system, the college encourages students to create their ABC IDs by logging into DigiLocker. This forward-thinking approach promotes a dynamic and adaptable education system that empowers students to shape their academic paths according to their interests and aspirations.

17.Skill development:

The college places a strong emphasis on skill-based courses aimed at equipping students with the essential competencies needed for their future pursuits. The college offers a diverse range of add-on courses, including communication skills, personality development, foreign languages, tally, physical fitness and yoga, web designing, core Java, nutrition and health education, and self-defense. These courses provide students with practical skills and knowledge beyond their academic curriculum, empowering them to navigate the challenges of the ever-evolving job market. In addition to in-house offerings, the college has forged partnerships with external organizations through Memorandums of Understanding (MOUs), enabling students to benefit from hands-on training and industry exposure. The Placement Cell plays a pivotal role in organizing capacity-building programs, career guidance sessions, campus drives, mock interviews, group discussions, and the college actively encourages students to pursue internships, engage in fieldwork and industrial visits, and participate in project-based learning experiences, promoting their experiential learning and skill development. This initiative aims not only to elevate students' competitiveness within the job market but also to strategically position them for advanced educational prospects, particularly in areas where the National Education Policy (NEP) has been put into effect.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college actively promotes the integration of the Indian knowledge system by incorporating various initiatives. The college offers Hindi language courses to undergraduate students and emphasizes its importance by making it a compulsory paper for first

and second-year students in the Humanities and Commerce streams. Through a range of elective and generic courses, students are educated on ethics, gender equality, human values, and environmental awareness. The college encourages linguistic diversity by organizing events to celebrate Hindi and Matrabhasha Diwas, while various societies and clubs promote cultural, regional, and communal diversity through organized activities. The Heritage Club celebrates India's rich culture and heritage during Heritage Week, and the EK Bharat Shrestha Bharat Club promotes communal harmony through collaborations with the state of Kerala. The college also actively participates in community welfare by organizing blood donation camps, health campaigns, and visits to old age homes, orphanages, villages, and schools. These efforts instill a sense of responsibility and humanity among the students and contribute to the holistic development of their understanding and appreciation of Indian language, culture, and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

St. Bede's College places a strong emphasis on Outcome Based Education (OBE) in all undergraduate and postgraduate programs in the fields of Humanities, Science, and Commerce, following the guidelines set by Himachal Pradesh University. The college has successfully implemented the OBE framework, which includes Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). During the induction programs, students are familiarized with the concept of outcome-based education, and they are provided with a clear understanding of the PSOs and COs before the start of their courses. This approach allows students to assess their learning at different cognitive levels, ranging from remembering and understanding to applying, analyzing, evaluating, and creating. The college employs various mechanisms to measure the achievement of POs and COs, including performance in internal assessments, mid-term and end-term exams, participation in extracurricular activities, academic progression to renowned institutions, internships, placements, and feedback from stakeholders. Through this comprehensive assessment process, the college ensures that students acquire the desired outcomes and develop the necessary competencies in their chosen fields of study.

20.Distance education/online education:

During the Covid-19 pandemic, educational institutions were compelled to embrace digitalization to ensure seamless operations and minimize disruptions for all stakeholders. The college swiftly transitioned to an online learning management system, with MS Teams serving as the primary platform for formal and distance education.

Students have personalized logins, granting them access to virtual teachers, e-content, and a wide range of collegiate activities. The college's library offers online public access catalogues, providing students and faculty with an extensive collection of e-books and journals. Blended learning, a requirement of the NEP, has been effectively implemented, incorporating add-on courses and certificate programs delivered online. Staff members attend training and development programs through online platforms. Additionally, webinars and online conferences are organized to address contemporary topics of relevance to staff and students, facilitating distance education. Admissions, fee payments, examination form submissions, attendance tracking, co-curricular activity registrations, and alumnae registrations are efficiently managed online through an ERP system, promoting transparency and accountability. Communication among stakeholders is enhanced through the use of online teaching tools, SMS, and email, allowing everyone to stay connected and engaged with college activities.

Extended Profile

1.Programme

1.1	459
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1023
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	162
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	365
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	51
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	37
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	92.79
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	158
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St. Bede's College, in alignment with Himachal Pradesh University's schedule, follows a comprehensive approach to curriculum planning, delivery, and continuous internal evaluation. The college values effective communication and employs various methods to ensure clear guidelines are provided to students. Collaborative efforts with stakeholders result in a well-structured academic calendar. Departmental meetings play a crucial role in shaping the curriculum and facilitating planning for curricular, co-curricular, and extra-curricular activities.

Curriculum delivery focuses on a student-centric approach, encouraging active learning through presentations, seminars, internships, guest lectures, and field visits. Diverse teaching techniques, such as lectures, smart classrooms, virtual classrooms, and audio-visual aids, accommodate different learning styles. Additionally, the college offers add-on and certificate courses to enhance students' knowledge and skills.

Continuous internal evaluation is conducted impartially and follows the academic calendar. Fair internal assessments, effective communication of assessment patterns, and timely completion of evaluations are prioritized. The moderation committee ensures assessment quality, and student feedback plays a crucial role in driving curriculum improvement. Academic audits and research initiatives are conducted regularly to maintain quality standards and promote faculty development.

Convenient access to electronic resources is provided through various platforms, supporting their academic studies. Remedial coaching and special classes are also offered to support students who require additional assistance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stbedescollege.in/wp-content/uploads/2022/08/calendar-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college meticulously prepares its academic calendar in consultation with the IQAC, Academic Monitors, HODs, and Conveners of various Societies, and publishes it on the college website. It strictly adheres to this calendar, encompassing Continuous Internal Evaluation (CIE), co-curricular and extracurricular activities, guest lectures, field visits, seminars, webinars, intercollege activities, extension activities, and sports events. The Internal Assessment is conducted department-wise, following a structured schedule and under strict invigilation. Induction programs for first-year students and orientation programs for parents are organized to provide comprehensive information on the curriculum and conduct of internal exams. The Internal exam timetable is prepared and published well in advance, ensuring smooth academic planning and execution.

The internal assessment is based on attendance (5 marks) and performance in class activities (10 marks). Evaluated answer sheets are shared with students, providing feedback for improvement. The moderation committee reviews and displays the overall internal assessment on the notice board. Regular Academic Audits, mentoring, remedial system, bridge classes, PTA meetings, and the Grievance Redressal system contribute to continuous development. Activities of various cells, clubs, departments, extension, and outreach programs further enhance the learning experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stbedescollege.in/wp-content/uploads/2022/08/calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

732

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college upholds its commitment to ethics, equality, values, environment, and sustainability through an integrated approach to the curriculum. Ethical issues are incorporated into departmental courses, including a specific focus on environment and sustainability.

To inculcate human values, the college implements a mentoring system and offers dedicated classes on value education. Philanthropic initiatives, such as blood donation camps and donor databases, promote selflessness and compassion. The Economics Department operates an Honesty Store, promoting responsibility and commitment.

Environmental sustainability is prioritised through energy and green audits, an Environment Cell, waste management systems, and initiatives promoting renewable energy and rainwater harvesting. Awareness campaigns, tree plantation drives, and an herbal garden further promote environmental conservation. Workshops, seminars, and camps educate students on sustainability.

Gender equality is supported through the Women's Cell, which organizes events and campaigns, raises awareness on International Day of the Girl Child and International Women's Day. Health campaigns and self-defense training empower female students.

The college follows UGC ethical standards and imparts them through personalized orientations. Workshops, seminars, and co-curricular activities promote professional ethics. Commemorative events, festivals, and webinars celebrate influential personalities and social conduct. Clubs and societies raise awareness through exhibitions, rallies, plays, and NGO visits.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

608

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.stbedescollege.in/stakeholders-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.stbedescollege.in/stakeholders-feedback/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
316	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

45

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning abilities of students are assessed based on their Class XII marks, qualitative skills, problem-solving skills, academic performance, and class interaction. Students are classified as slow learners or advanced learners, and specific programs are designed to cater to their individual needs.

For slow learners, the college provides guidance, counseling, and remedial classes. Peer teaching, additional learning materials through the Learning Management System, and group assignments are utilized to support their progress. Regular assessments, doubt clarification sessions, and periodic written assignments enhance their skills. A language lab is available to improve their communication abilities. Mentors play a vital role in motivating and involving them in extracurricular and departmental activities. Parent-Teacher Meetings are conducted for ongoing support and communication.

Advanced learners are given opportunities for research, editorial work, internships, and participation in Swayam and add-on courses. They are encouraged to take part in placement drives, represent the college in seminars, webinars, and workshops, and engage in intercollegiate competitions. The leadership skills are promoted through elections and involvement in various cells and societies. They have the freedom to explore beyond the syllabus and utilize e-platforms for conceptual and research development. The college provides guidance and recommendation letters for internships and higher studies.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/wp-content/uploads/2023/08/2.2.1-Advanced-Slow-Learners-.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1023	51

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prioritizes student-centered education, employing a combination of traditional and innovative teaching methods to create an engaging learning environment. The college focuses on experiential learning, offering practical experiences through well-equipped laboratories, interactive exercises, field visits, and industry partnerships. Students actively participate in planning and executing activities through the student council, developing leadership skills and real-world preparedness.

Participative learning is encouraged through debates, quiz competitions, and special lectures. Interactive approaches like group discussions and presentations facilitate greater participation and engagement. Special lectures, seminars, and conferences are organized to encourage students to actively participate and become active learners rather than passive recipients of knowledge.

Problem-solving methodologies, including case studies, brainstorming sessions, and open-book tests, promote analytical thinking and alternative solutions. Students are trained in critical analysis, creative writing, and design skills through various activities. Question banks, charts, diagrams, and other resources are available to train students in effective problem-solving techniques.

The college also offers opportunities for students to enhance their problem-solving skills through workshops, webinars, projects, internships that offer hands-on learning and practical knowledge application.

By implementing these student-centered methods, the college prepares students for future success and nurtures their intellectual growth and critical thinking abilities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.stbedescollege.in/wp-content/uploads/2023/08/2.3.1-1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college promotes ICT-based learning through various on-campus resources and facilities. Computer labs, cyber cafes, and the resource centre are equipped with computers for optimal usage. The seminar hall, auditorium and laboratories are equipped with the latest audio-visual technology for academic and co-curricular activities.

Faculty members contribute to the creation of e-resources, including videos, presentations, and question banks, which are uploaded on the institutional Learning Management System. Regular faculty development programs focus on e-content development and effective utilization of e-resources. The campus is Wi-Fi enabled, facilitating an enhanced teaching-learning process. The college utilizes WhatsApp and email for efficient communication among faculty and students.

The examination and admission process, including form filling, admission cards, and uploading Continuous Comprehensive Assessment data, is streamlined through ERP software. The automated library, integrated with Inflibnet and N-list, grants online access to e-resources for students and teachers.

Online interactive activities such as elections, competitions, debates, and webinars are organized by societies, cells, and departments. Faculty members assess students through assignments, tests, quizzes, and presentations on the LMS platform.

By leveraging ICT resources, faculty members and students can access a wide range of educational materials, communicate efficiently, and participate in engaging activities, enriching the overall learning experience.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**21**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****439**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

To ensure transparency and fairness in internal assessments, Examination Committee, Moderation Committee, and Grievance Redressal Cell have been constituted. Detailed information about the assessment components is provided to students at the beginning of each session.

The Examination Committee diligently monitors the university portal, keeping a close eye on important updates. They promptly relay relevant information to students through SMS and WhatsApp, ensuring that everyone stays well-informed.

All assessments, including class tests, assignments, quizzes, paper

presentations, group discussions, practical, viva voce, and mid-term tests, are returned to students along with constructive feedback to facilitate their improvement. Discrepancies in assessment are rectified promptly by teachers, with records maintained and verified by the Moderation Committee. The Committee validates and signs internal assessment marks, addressing students' grievances. Final marks are uploaded on the Learning Management System and university portals.

Concessions in attendance are granted to deserving students who have missed classes due to their participation in extension activities, and retests are allowed for students who were unable to attend assessments due to illness or genuine reasons.

Students can request revaluation for their assessments, and any grievances regarding out-of-syllabus questions or clashes in the date sheet are promptly forwarded to the university for appropriate action.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.stbedescollege.in/wp-content/uploads/2023/08/CCA-1.1.1-1.1.2.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has implemented an internal assessment mechanism for transparent, efficient, and timely grievance resolution.

The Examination Committee regularly monitors the university portal and promptly communicates important information to students through SMS and WhatsApp.

The committee, along with academic coordinators and HoDs, prepares and communicates comprehensive date sheets to students well in advance, providing sufficient preparation time. Any scheduling conflicts are promptly resolved, and date sheets are updated accordingly.

After evaluation, students can review their answer sheets and seek clarification from teachers. Initially, they can approach faculty or HoD for grievance resolution. Unresolved matters can be escalated to the internal grievance committee. Missed tests result in retests for

improvement, while attendance concessions are given for sickness or participation in college activities.

After the moderation committee verifies the final internal assessment results, they are posted on the Learning Management System (LMS) software and shared with the university.

In the case of grievances related to mid-term exams, teachers handle the resolution process, while the principal takes charge of addressing issues such as out-of-syllabus questions and date sheet conflicts during end-term exams. The principal acts as the point of contact with the university authorities to rectify these matters.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.stbedescollege.in/student-grievance-redressal-committee/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college prioritizes clarity and alignment in its educational process by prominently displaying program outcomes, program-specific outcomes, and course outcomes on the college website. Students are informed about these outcomes through various channels like the website, prospectus, and departmental orientations. Hard copies of syllabi containing program and course outcomes are available in respective departments for easy reference.

These outcomes provide students with a comprehensive understanding of their discipline, including scope and content coverage. The counseling sessions during admissions brief the students and parents on program objectives and learning outcomes.

To enhance students' understanding of the professional world, successful alumni share their experiences through formal lectures, meetings, and interactions. This provides real-world insights and practical applications of chosen programs. The college values input from students, alumni, and parents through suggestions and feedback, contributing to the assessment of course relevance and effectiveness.

Faculty members actively participate in induction programs, orientations, and development programs to update their teaching skills and stay updated with evaluation methodologies. Faculty members prepare lesson plans as roadmaps for logical and effective curriculum delivery.

Through these measures, the college empowers students with knowledge, skills, and awareness for achieving desired learning outcomes and making informed decisions about their further studies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stbedescollege.in/program-specific-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college adopts a holistic approach to ensure the attainment of program outcomes (POs) and course outcomes (COs). The faculty prepares lesson plans, follows the prescribed syllabus, and maintains records of lectures delivered. They adhere to a timeline to cover the syllabus within the designated timeframe. Regular departmental meetings address academic issues, while orientation programs help students make informed choices about their programs and courses, including electives and skill enhancement options.

Both direct and indirect methods are employed to measure the attainment of POs and COs. Direct methods involve evaluating student performance through mid-term tests, final examinations, and internal assessments. Internal assessments encompass various methods such as assignments, class tests, group discussions, and projects. Lab assignments assess practical knowledge and problem-solving skills.

Indirect methods involve gathering feedback from stakeholders like students, alumni, and parents to assess course relevance. Internships, projects, and fieldwork provide students with practical experience. The college also considers students' involvement in extracurricular activities and off-campus engagements to assess their personality development and qualities like leadership and teamwork. The attainment of outcomes is also measured by tracking the success of students in securing meritorious ranks in

postgraduate entrance exams, gaining admission to reputable universities and clearing competitive exams.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stbedescollege.in/program-specific-outcomes/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

395

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.stbedescollege.in/wp-content/uploads/2023/08/2.6.3-Additional-information.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.stbedescollege.in/wp-content/uploads/2023/08/Student-Satisfaction-Survey-Feedback-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.77500

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****0**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/sites/default/files/2022-23-major-project.pdf

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer**

of knowledge

The college cultivates innovation and knowledge by creating an environment that supports effective learning. The Placement Cell organizes placement drives, workshops, brainstorming sessions, and seminars on GST and Innovative Outreach Programs to guide students in their career planning. Practical knowledge is gained through field surveys, training, internships, projects, editorial work, and add-on courses.

Students actively engage in academic activities such as seminars, webinars, workshops, and talks. They contribute creatively to departmental calendars, newsletters, and the college magazine. College elections promote leadership skills, enabling students to organize diverse academic, cultural, and extracurricular activities.

The Financial Lab cum Incubation Centre equips economically disadvantaged individuals, particularly women, with job-oriented skills, entrepreneurship opportunities, self-employment options, and internships that lead to placements, aligning with the vision of Atmanirbhar Bharat.

Departments and societies raise awareness about social and environmental issues through social media platforms. The college maintains a blood donor database with over 60 registered students who have donated blood multiple times. Wastepaper recycling techniques are taught for reusing paper, and the gold compost unit converts biodegradable waste into compost for gardening and local sale.

The college promotes innovation, leadership, social responsibility, and environmental sustainability, empowering students to be responsible individuals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stbedescollege.in/innovative-practices/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	https://www.stbedescollege.in/research-development-cell/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college engages students in extension programs to promote problem-solving skills and raise awareness about societal issues. Various college societies organize activities for community development, including environment protection, humanitarian services, and social awareness. This academic year, the college conducted cleanliness drives, tree plantation campaigns, wildlife week celebrations, and street plays on themes like gender equality and female foeticide.

Events like International Yoga Day, HIV/AIDS awareness activities, inter-college basketball competitions, and a mega vaccination drive against COVID-19 were organised. Students actively participated in extension activities like electoral literacy campaigns, blood and clothes donation drives, and serving food to cancer patients. Field visits to educational institutions provided practical learning experiences.

Significant days like International Women's Day, World AIDS Day, Azad Hind Diwas, National Unity Day, Independence Day, Gandhi Jayanti, and World Food Day were celebrated through debates, panel discussions, seminars, and presentations. The college also conducted festive celebrations for underprivileged children during Christmas and Diwali.

The college organized international and national seminars and knowledge-gaining programs for government school students, focusing on computer awareness, literacy promotion, and inspiring lectures on historical figures. These initiatives provide valuable experiences that contribute to students' overall growth.

File Description	Documents
Paste link for additional information	No file uploaded
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

95

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2607

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

41

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college, spread across 10.3 acres, boasts Wi-Fi enabled teaching blocks with 26 spacious and well-furnished classrooms, along with an administrative block. The hostel accommodates 200 residential students with excellent facilities.

Students use 23 advanced laboratories for academic and research activities, and the college offers a Financial Lab cum Incubation Centre for entrepreneurship and employability skills.

College offers music facilities with instruments and a language lab to improve communication skills. The seminar hall, equipped with an Interactive Panel and advanced audiovisual systems, is ideal for various events and online teaching.

Individual faculty rooms offer convenience to faculty members, while laptops are provided to each department. The college prioritizes modern teaching with widespread ICT usage, including smart boards and computers in various areas.

A well-stocked library has a comfortable reading area and an archive section with rare books. Access to a multitude of e-books and e-journals is facilitated through Inflibnet's N-list. The library also houses a digital resource centre with computers, printers, reprography, and scanning facilities, and offers a book bank service for students.

The college is committed to eco-friendly practices, with a herbal garden, paper recycling unit, vermicomposting unit, rainwater harvesting unit, solar panels, and solar heating systems on campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stbedescollege.in/wp-content/uploads/2023/08/4.1.1-geo-tagged-pictures.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides a comprehensive range of infrastructure to facilitate diverse indoor and outdoor activities. Its multipurpose auditorium stands out with its advanced sound systems, including 22 channel mixers, collar and cordless microphones, and a digital podium. This well-equipped space serves as a central venue for hosting a variety of sports and cultural events. Meanwhile, the seminar hall is fitted with a touch screen-based Interactive Panel (OPS), video conferencing capabilities, and high-quality audio systems, promoting an engaging environment for academic and research activities.

The college's commitment to student engagement is evident in its open stage and courtyard, where street plays, demonstrations, speeches, and social gatherings take place. The Physical Education and NSO cells actively promote student involvement in sports activities throughout the year, both within the college and with neighbouring institutions.

For physical well-being, the college has a basketball court, a gymnasium and a yoga center, ensuring students have access to facilities for their health and fitness needs. Moreover, the common room offers indoor games like table tennis, carrom board, and chess, along with a television for relaxation and entertainment.

The campus provides an enriching environment by blending advanced facilities with ample opportunities for cultural, academic, and physical growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stbedescollege.in/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**27**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stbedescollege.in/ict/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****31.89**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library is a dynamic knowledge hub for students and staff, offering 35,850 books and 30 journals. Its automated system, powered by ILMS software "Campus Whizz version CW 2.03," grants easy access to resources. INFLIBNET and N-list memberships enhance digital resource availability.

The Online Public Access Catalogue (OPAC) simplifies the search for books and other materials. Kindle e-readers and a photocopy machine provide additional avenues for learning. The arrangement of books

adheres to the Dewey Decimal Classification System 18th edition, enhancing organization. A display of new arrivals and categorized sections amplify the user experience.

An Archive section preserves historical books, some dating back to the 19th century, offering insights into the college's evolution. The library committee enriches services by suggesting improvements, hosting book talks, exhibitions, and recommending new titles. The library staff contributes through orientation programs for first-year students and Inflibnet workshops for faculty.

With an emphasis on engagement, the library encourages students' usage, culminating in awards like the "best user of the library" during the annual prize distribution. The library extends its services to encompass a property counter for belongings, designated newspaper and magazine spaces, and 15 internet-connected computers for accessing e-resources. A maintained user register ensures efficient management.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.stbedescollege.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.96

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

81

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college efficiently integrates an Information Management System (IMS), leveraging ICT tools for effective pedagogical practices. This software is extensively utilized by faculty, accounts, administration, and the library. Core functions, including admissions, attendance, CCA activities, and student/parent feedback, are seamlessly automated, accessible online.

In 2022-23, the college expanded its technical setup with 15 new computers, alongside the existing 140 desktops and 32 laptops. Additionally, 22 printers cum scanners and 5 photocopy machines enhance operational efficiency. Integrating six interactive smart boards and an Interactive Touch Screen (OPS) panel in the seminar hall enhances the learning environment. The acquisition of 5 new projectors further supports these improvements.

The campus features extensive networking facilities, including LAN and Wi-Fi, providing uninterrupted internet access and printer sharing. The library's automation grants students access to a variety of e-journals and magazines. Vital updates reach students and parents through bulk SMS services, while the college's website

and social media platforms (Instagram, Facebook, YouTube) enhance seamless connectivity with all stakeholders.

Prioritizing safety, the campus has 65 CCTV cameras, including 16 new ones. A biometric system tracks attendance, while UPS facilities ensure computer power. A prominent signage board aids campus communication and navigation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stbedescollege.in/ict/

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.024

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular assessments and audits by the management and maintenance committee ensure that existing facilities are in line with the institution's evolving needs. The department heads convey their specific requirements to the management for consideration. The Purchase Committee convenes regularly to review and approve necessary purchases, keeping the college's infrastructure up-to-date and aligned with modern standards.

The library committee is instrumental in maintaining a comprehensive collection of resources. They manage book procurement, weed out outdated material, and conduct yearly stock verifications to ensure the quality and relevance of available materials.

Lab assistants and support staff are pivotal in maintaining the college's infrastructure. They ensure instruments, equipment, and facilities are in prime condition for practical learning. In computer labs, they oversee software, hardware troubleshooting, and guide students and faculty.

The basketball court and other sports facilities receive regular maintenance, with upgrades undertaken as needed. Proper allocation of funds ensures the acquisition of sports equipment in line with requirements.

The college canteen is closely monitored by the committee to prioritize hygiene and nutrition. They ensure the availability of wholesome food options for students and staff.

The campus's aesthetic appeal is maintained by a dedicated gardener, contributing to a pleasant and conducive atmosphere for learning and growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stbedescollege.in/campus-maintenance-committee/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.stbedescollege.in/value-added-add-on-courses/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

858

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

858

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

104

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council at the college serves as a platform for students to express their concerns and ideas, ensuring that their voices are heard by the administration and faculty. The council is elected through a secret ballot supervised by the Election Committee, comprising faculty members. It promotes a sense of ownership and represents student interests, working towards addressing their needs. Students are encouraged to collaborate with college management and staff, becoming actively involved in college affairs, community leadership, and decision-making. Being part of the council allows students to develop leadership skills, holding positions such as President, Vice-President, Secretary, and Captain. These roles involve managing responsibilities, making decisions, and fostering collaboration. Such experiences contribute to personal growth and prepare students for future leadership roles. The council organizes various events and activities that promote a sense of community and belonging, including cultural festivals, sports tournaments, guest lectures, charity drives, and social gatherings. They also participate in college committees, contributing student perspectives to discussions and decisions on academic policies, curriculum development, student services, and campus initiatives. Council members have representation in committees like IQAC, Alumni Committee, Grievance Cell, and Internal Complaint Committee, ensuring student viewpoints shape college policies.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

62

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Ex-Bedeian Association (EBA), established in 2008, engages its 4000+ alumnae and current students through various enriching activities. Alumni actively contribute to the college's Internal Quality Assurance Cell (IQAC), serve as Chief Guests, and provide career guidance. They participate in academic and cultural events, offering valuable feedback. EBA maintains a strong relationship with the college, aligning its activities with the institution's vision. WhatsApp groups facilitate regular virtual interactions among members.

EBA has a significant impact on the alma mater. In May 2022, the association formed a new executive body to enhance student-alumni interactions. Alumni events like the Shimla alumni dinner meet and

the mega Alumnae Meet create connections and celebrate shared experiences. EBA has also initiated five missions focusing on health awareness, future readiness, environmental conservation, cultural heritage, and bespoke tour packages.

The college organized impactful activities with alumni support including a talk on architectural characteristics of the Hari Rai Temple, a meeting on gender sensitization, orientation programs, an Online Leadership Program, a banking exam preparation workshop, and events for International Women's Day. These events reflect the college's commitment to alumni engagement, personal growth, leadership development, women's rights, and holistic education.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college shapes students into responsible and contributing members of society, guided by the vision, "To Form Well Integrated Individuals Who are Assets to Contemporary Society,". With the motto "Non-Nobis Solum" (Not for Ourselves Alone), the college emphasizes selfless service and community engagement.

The mission focuses on inspiring young women to achieve academic excellence, promoting critical thinking and discernment among students, and recognizing individual talents. It aims to instill a sense of continuous quest for knowledge, promoting lifelong learning and personal growth.

The college actively involves teachers in decision-making through

various committees like IQAC, Prospectus, Admission, Timetable, Examination, RUSA, UGC, Research Development Cell, Student Grievance Redressal, and Internal Complaint Committee, ensuring quality assurance and development.

IQAC conducts meetings with conveners, HODs, and Academic Monitors to align policies and programs in education, research, administration, finances, infrastructure development, and extracurricular activities with the institution's mission. The college actively encourages social responsibility and environmental consciousness through regular outreach and extension programs.

The college prioritizes staff development and offers add-on courses to enhance students' skills. Academic excellence is achieved through collaborations, MoUs, the creation of an entrepreneurship hub with a financial lab cum incubation centre, infrastructure upgrades, and the implementation of effective feedback mechanisms.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/motto-vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is demonstrated through democratic and decentralized practices. The college actively involves various stakeholders, including the administration, principal, IQAC, academic monitors, conveners, societies, cells, clubs, and the student council, in policy development and implementation.

The case study exemplifies the college's effective decentralization and participative management in infrastructure development, supported by RUSA grants. Heads of departments actively engaged their faculty in discussions to identify specific needs and prepare comprehensive budgets and equipment lists. The RUSA Committee closely collaborated with the purchase committee to finalize budgets, ensuring appropriate allocation of funds for equipment and infrastructure. As a result, strategic investments were made in new construction, upgrades, and modern equipment procurement. Notably, the college's commitment to environmental responsibility was demonstrated through the construction of a grid-connected Solar

Power Plant on the auditorium roof. Collaborating with BSNL Tower Corporation enhanced existing facilities and services, benefiting the college community. These initiatives significantly improved the quality of education and research opportunities, demonstrating the college's commitment to cultivating an enriched academic environment. These strategic investments in new construction, upgradation, and equipment acquisition involving various committees exemplify the commitment of the college to decentralization and participative management.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/rusa/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the academic year 2022-2023, the college embraced a multitude of initiatives as a crucial component of its perspective planning, with a particular focus on strengthening the alumni network especially after facing unprecedented challenges in the previous two years due to the global pandemic.

The Ex-Bedeian Association's (EBA) formation in May 2022 was a significant milestone. The EBA organized the "It's Yesterday Once More" alumni dinner meet in July 2022, uniting Bedeians from different locations. In November 2022, the college hosted the "Bedeian Alumnae Catch-up, Mash-up!" mega meet, featuring a walkathon, carnival, and cultural shows, showcasing the EBA's commitment to promoting alumni connections.

In August 2022, an alumna delivered a talk on Chamba's Hari Rai Temple, followed by a meeting on domestic violence and gender sensitization with the Chairperson of HP State Commission for Women in September 2022. Orientation programs for parents and freshers were led by esteemed alumna Smt. Satwal Atwal Trivedi, ADGP. November 2022 saw a leadership program for hostel students and a banking exam preparation workshop by a successful alumna. International Women's Day in March 2023 featured a street play, an interactive session with a dean from Himachal Pradesh University, and a rally promoting women's empowerment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.stbedescollege.in/wp-content/uploads/2022/05/PERSPECTIVE-PLAN.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates with a decentralized structure, comprising the Central Management, College Management, Principal, and IQAC. The Internal Quality Assurance Cell (IQAC) oversees planning, execution, and enhancement of academic, extracurricular, and administrative aspects. The college has established various committees, cells, organizations, and clubs, each led by a faculty convener and academic members. These groups play crucial roles in budgeting, administration, education, and curriculum planning. The Anti-Ragging Cell, Internal Complaints Committee, and Student Grievance Redressal Committee work diligently to safeguard students' rights and well-being. The library committee nurtures an excellent academic environment, while the Examination Committee handles both midterm and final exams. The purchasing committee ensures compliant procurement practices while soliciting and evaluating quotes. Under the guidance of the staff advisory committee, the student council actively participates in planning and administering cultural, recreational, sporting, and academic events, cultivating a lively and stimulating campus culture. The college adheres to the 2018 UGC Regulations and the adopted 2014 NCTE Norms for service regulations, promotion, and hiring standards. Through this distinct organizational structure, the college efficiently manages its governance, ensuring a well-rounded and enriching academic environment.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/recruitment/
Link to Organogram of the institution webpage	https://www.stbedescollege.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The institution prioritizes staff well-being and welfare, implementing comprehensive support measures throughout their tenure.</p> <p>To cater to personal requirements, the college offers various leaves, including earned leaves, maternity leaves, paternity leaves, and casual leaves.</p> <p>To prepare staff for their post-employment phase, the college offers retirement benefits such as Gratuity, EPF (Employee Provident Fund), EDLI (Employee Deposit Linked Insurance), and GIS (Group Insurance Scheme).</p> <p>Faculty's professional development is a priority, with regular workshops, seminars, and special lectures provided to enhance knowledge and skills. Duty leave and financial assistance are granted to facilitate faculty attendance at orientation and refresher programs.</p> <p>The college also supports the education of supporting staff's children through fee reductions. Physical fitness and well-being are promoted through access to a gymnasium and various sports facilities.</p> <p>Teaching and non-teaching personnel benefit from free Wi-Fi and e-resources, supporting their professional and personal needs.</p>	

Class IV staff members receive on-campus housing and uniforms. Departmental rooms are equipped with laptops, Wi-Fi, and departmental libraries.

The internal complaints committee ensures a supportive and responsive environment, addressing concerns swiftly and effectively.

A conducive and caring environment for staff, nurtures a dedicated workforce committed to the institution's vision and mission.

File Description	Documents
Paste link for additional information	No file uploaded
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

50

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college employs a comprehensive Performance Appraisal System for teaching and non-teaching staff, promoting continuous improvement and professional growth through various evaluation methods and feedback mechanisms.

Feedback: Students provide feedback through a comprehensive teacher

evaluation form, covering academic proficiency, professional growth, pedagogical techniques, course delivery, and participation in college-extension activities. The Principal, IQAC, and Data Analysis Committee review the feedback, leading to productive discussions and improvement plans.

Performance Review and Feedback Sessions: The Principal engages in ongoing performance review discussions with teachers, providing constructive feedback to enhance their careers and performance. This creates a supportive environment for collaborative dialogue on teaching strategies and contributions to the college community.

Annual Confidential Report (ACR): Teachers complete a self-appraisal performance form annually, adhering to guidelines by the Directorate of Higher Education, Himachal Pradesh, and UGC regulations. Non-teaching staff are eligible for promotions based on their achievements.

The college's Performance Appraisal System ensures continuous improvement and professional growth for all staff, enhancing the educational experience and promoting a positive work environment in accordance with Himachal Pradesh government policies.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSe0qhVl0GoBOzol56vp9aoAxncOsdBuw6z_EkER7dFl8kxe1g/viewform
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To ensure transparency and accountability, regular internal and external financial audits are conducted. The purchase committee follows proper procedures, soliciting quotations and comparing prices, to ensure fair and unbiased procurement.

Financial credibility is strengthened with the engagement of a private Chartered Accountant (CA) who meticulously examines payable bills, balance sheets, income, expenditure, and receipt accounts. Bank statements are diligently reconciled, and utilization

certificates are issued for all funds, including those from Rashtriya Uchchatar Shiksha Abhiyan (RUSA).

The management team from the congregation of Jesus and Mary, New Delhi, actively participates in financial oversight, regularly inspecting files, receipts, and payments, further reinforcing accountability.

Specific organizations like the National Service Scheme and Parent-Teacher Association undergo separate audits for their budget statements. Every department maintains a stock register to track all purchases.

External Audit: The annual external audit is conducted by the hired Chartered Accountant, closely examining financial records, receipts, and payments, ensuring accurate fund distribution and issuing utilization certificates.

Government Audit: The final external audit is carried out by the Accountant General of Himachal Pradesh, resolving any audit objections promptly.

Through these diligent audit practices, the college upholds transparency, responsible financial management, and integrity, ensuring its commitment to excellence in education.

File Description	Documents
Paste link for additional information	No file uploaded
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

22.72

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college exhibits a meticulous approach to resource planning, placing a clear focus on student development. Collaboration among stakeholders, including department heads, librarians, office staff, and society conveners, is essential for efficient resource allocation. Working closely with IQAC, they assess requirements and create a well-structured budget.

Infrastructure enhancement is supported by grants secured from funding organizations like RUSA. These grants aid in building projects, campus maintenance, sports facilities, gymnasiums, laboratories, ICT resources, and the library. RUSA Committee ensures compliance with established rules and oversee the utilization of grants to advance the college.

Fees and revenue from self-financing programs are allocated to pay contractual employees, support teaching and learning initiatives, and fund extracurricular activities. The Parent-Teacher Association contributions play a crucial role in supporting student welfare initiatives and programs promoting their growth. Deserving students are also rewarded for outstanding achievements.

The college provides financial assistance through fee reductions and scholarships for eligible students, particularly those from economically disadvantaged backgrounds and children of non-teaching staff.

To maintain transparency and accountability, every financial transaction is carefully recorded and substantiated through vouchers. Comprehensive documentation is efficiently managed through IMS, ensuring precision in all financial activities.

File Description	Documents
Paste link for additional information	https://www.stbedescollege.in/rusa/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC conducts regular meetings to review and implement new quality measures in both academic and administrative realms. The Internal Quality Assurance Cell plays a vital role in establishing effective quality assurance strategies and processes, resulting in continuous improvement across various aspects. It prepares the Annual Quality Assurance Report and has streamlined documentation for NAAC compliance and onward submission.

The college has implemented e-governance to efficiently manage administrative tasks, encompassing admission, financial management, and examinations. The library is fully automated using the Integrated Library Management System (ILMS) software. The IQAC has played a crucial role in forging strategic partnerships with renowned universities worldwide and conducts skill-oriented workshops, seminars, and Faculty Development Programs to enhance the professional growth of both faculty and students. The college has enriched the learning experience by offering skill-based add-on courses for students.

Alumni is actively engaged, encouraging their contributions for a strong sense of connection and support. Regular feedback from stakeholders is collected to improve teaching and learning strategies, ensuring relevance and effectiveness.

By maintaining streamlined documentation processes, conducting academic, administrative, energy and green audits, celebrating special days with focused themes, the college continually demonstrates its commitment to maintaining and enhancing education quality.

File Description	Documents
Paste link for additional information	No file uploaded
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell plays a pivotal role in reviewing and enhancing the teaching-learning process, methodologies, and learning outcomes. Regular meetings involving Academic Monitors and Heads of Departments (HODs) ensure effective coordination and implementation of academic and non-academic initiatives. The IQAC diligently prepares the Academic Calendar, curricular, co-curricular, and extra-curricular activities, and exam schedules.

The college nurtures holistic student development through interdisciplinary activities, field visits, workshops, and webinars, nurturing practical skills. The IQAC encourages creative thinking and student contributions to newsletters, brochures, magazines, and posters.

Overseeing orientation programs, mentoring, value education, and academic audits, the IQAC promotes quality in teaching, learning, and evaluation. Faculty Development Programs, conferences, and an annual peer-reviewed journal further promote scholarly discourse.

The college's Financial Lab cum Incubation Centre supports underprivileged women micro-entrepreneurs and college students. Seminars, conferences, and workshops benefit students and faculty alike. Skill-based add-on and certificate courses, including Self Defence, First Aid/Fire Fighting, Communication Skills, Personality Development, Biodiversity, and Web designing, enrich the students' learning experience.

The Faculty Development Programs and webinars facilitate the professional growth of teachers. Encouraging alumni contributions strengthens the college's connection and support network. Regular stakeholders feedback improves teaching and learning strategies.

File Description	Documents
Paste link for additional information	No file uploaded
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.stbedescollege.in/wp-content/uploads/2023/06/Annual-report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Bede's College proactively challenges societal prejudices against women and promotes their education for transformative change in our patriarchal society. The dedicated Women Cell raises awareness about gender-specific issues.

Throughout the past academic year, the college organized a series of impactful events commemorating the International Day of the Girl Child and International Women's Day. Engaging street plays were performed at prominent locations, addressing pressing topics like eve teasing, gender stereotypes, and the importance of education.

Interactive sessions on themes such as "DigitALL: Innovation and Technology for Gender Equality" and "Issues of Domestic Violence against Women" provided valuable insights into the intersection of gender equality and technological advancements.

In its commitment to emphasizing women's education, the college conducted a rally titled "Shikshit Naari: Shikshit Samaj," highlighting education's empowerment in women and the creation of an educated society. Collaborating with various agencies, the college initiated registrations for Beauty Pageants, providing a platform to encourage and acknowledge the talents of aspiring students.

The college prioritizes safety by establishing Internal Complaint, Anti-ragging, and Grievance Redressal cells as per UGC Regulations Act, 2013. Security guards, CCTV surveillance, infirmary, and sanitary napkin vending machines ensure women's well-being.

File Description	Documents
Annual gender sensitization action plan	https://www.stbedescollege.in/wp-content/uploads/2023/08/7.1.1a.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.stbedescollege.in/wp-content/uploads/2023/08/7.1.1-supporting-document.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

St. Bede's College is dedicated to achieving the Sustainable Development Goal of 'Sanitation and Cleanliness' by implementing the principles of "Reuse, Reduce, and Recycle." The institution efficiently manages and disposes of campus waste, ensuring proper segregation.

The waste is collected daily and separated into dry and wet categories using blue and green dustbins. Non-biodegradable waste is collected by the Municipal Corporation of Shimla through designated dustbins. Liquid waste is appropriately disposed of in the municipal sewage system.

The college operates a Waste Paper Recycling Unit for cardboards, old books, and newspapers, utilizing the recycled paper for craft activities. Additionally, a composting unit composts biodegradable waste on campus, and the resulting compost is sold and used for gardening purposes.

To encourage environmental awareness, clubs like the Environment Cell, NSS, and NCC organize plays, rallies, and competitions with themes such as "Say No to Plastic" and "Saaf Ho Sundar Ho, Aisa Mera Bharat Ho" (Clean and Beautiful, Such is My India).

The NSS unit conducted a camp for college library and computer lab cleaning and extended the cleanliness drive to the adopted village, Dhanan. Sanitary pad incinerators were installed in women's restrooms, and rainwater harvesting is practiced for irrigation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is committed to creating an inclusive space that embraces diversity and promotes unity. The college's admission policy welcomes students from diverse backgrounds, adhering to government reservation policies. Fee concessions are offered to economically disadvantaged students and scholarships are provided to

meritorious students. The college also operates a book bank for students in need. A prayer service marks the beginning of each academic session.

To celebrate cultural diversity, the college has established various societies organizing events that showcase different cultures. The Heritage Club, known as 'Miraasa,' safeguards heritage sites and observes World Heritage Week and National Unity Day with activities like the 'Run for Unity' and Heritage Pledge. The Ek Bharat Shrestha Bharat club pairs with Kerala for cultural exchanges. The college also celebrates linguistic diversity through events like Hindi Saptah, Hindi Diwas, and International Mother Tongue Day.

The bilingual college magazine, 'Echoes,' provides students with a platform to contribute articles and poems in English and Hindi. Competitions on World Music Day, World Food Day, International Peace Day, International Women's Day, and more promote diverse cultures. Festivals like Holi, Christmas, and Diwali are celebrated with underprivileged children, spreading joy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively engages students in activities that promote constitutional responsibility, environmental consciousness, gender equality, cultural diversity, and scientific curiosity.

National days such as Independence Day, Republic Day, National Constitution Day, Azad Hind Diwas, and National Unity Day are celebrated with cultural programs, poster making, and slogan writing competitions. Environmental consciousness is promoted through tree plantation drives in adopted villages, street plays on 'Say no to plastic,' and painting and poetry competitions on World Mountain Day and World Environment Day.

Gender disparity is addressed through special sessions on International Women's Day, International Day of the Girl Child, and National Youth Day, focusing on topics like gender equality, forced

labour, dowry system, and male chauvinism. The Electoral Literacy Club raises awareness about electoral responsibility through sessions on participatory democracy and the importance of voting. Courses on human rights, gender and environment, legal literacy, and Indian political system are offered to students.

The EBSB club organizes cultural meets with Kerala to promote cultural diversity, while the Heritage Club conducts programs to safeguard valuable heritage sites. Various departments celebrate Mother Tongue Day, National Voter's Day, National Science Day, Mathematics Day, and more to foster fraternity and scientific temperament.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.stbedescollege.in/wp-content/uploads/2023/08/7.1.9-Supporting-Document-1.pdf
Any other relevant information	https://www.stbedescollege.in/wp-content/uploads/2023/08/7.1.9-Additional-information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes national and international commemorative days, promoting integrity, fraternity, and awareness. Celebrations include Independence Day, Republic Day, Gandhi Jayanti, Azad Hind Diwas, International Peace Day, Remembrance of 26/11 Mumbai attacks, National Constitution Day, National Unity Day, National Voter's Day, and Environment Day. Teacher's Day and Children's Day are celebrated with cultural programs. During Christmas and Diwali, donation drives support underprivileged communities, and heartwarming plays spread the spirit of giving and joy.

Special days like International Women's Day, World Literacy Day, International Day of the Girl Child, World AIDS Day, Human Rights Day, and National Youth Day are marked with competitions. Environmental issues are highlighted through celebrations of World Elephant Day, Wildlife Week, World Ozone Day, International Day for Disaster Risk Reduction, World Soil Day, World Mountain Day, and Water Day with various activities.

To promote scientific and technological interest, National Science Day, National 3D Day, World CRISPR Day, International Day of Mathematics, Technology Week, International Year of Glass, and International Microorganism Day are celebrated. The college also emphasizes mental and physical fitness through observations of World Mental Health Day, World Food Day, World Bicycle Day, World Music Day, National Sports Day, and International Day of Yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Enhancing Education and Research Through MOUs

Recognizing the significance of partnerships, to enrich educational experiences, promote interdisciplinary learning, and provide valuable opportunities for student growth and development the college has signed MOUs with esteemed institutions and organizations.

The college has engaged in a range of activities and programs as part of the MOUs, including student participation in wildlife week celebrations, poster-making competitions, webinars on entrepreneurship, enrolment in authorized training courses, faculty exchange for professional development, student admission to prestigious universities, and impactful joint workshops, showcasing positive student learning and skill development.

Best Practice 2

Empowering Through Physical Fitness or Building Strength Through Physical Wellness

Recognizing the vital role of sports and physical activities in holistic development, the college aims to provide opportunities for students to engage in various sports and fitness activities, celebrate important sports occasions, and promote the practice of yoga.

The college organized a range of events and initiatives, including

celebrating World Bicycle Day with a cycle rally, observing International Yoga Day with competitions, surveys, and a yoga camp, commemorating National Sports Day with tournaments in multiple sports, hosted inter-college basketball championships, started certificate courses in yoga, and conducted intramural competitions in different games. The positive feedback from participants, and the recognition of outstanding players through scholarships are evidence of the effectiveness of these practices.

File Description	Documents
Best practices in the Institutional website	https://www.stbedescollege.in/wp-content/uploads/2023/08/Best-Practices-2022-2023.pdf
Any other relevant information	https://www.stbedescollege.in/wp-content/uploads/2023/08/7.2.1C.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college provides students with valuable experiential learning opportunities through a diverse range of workshops offering hands-on experiences to enhance skills and promote personal growth.

The college organized webinars on "Antimicrobial Resistance Awareness," MLA Style sheet workshops, and one-day training on "Reduce, Reuse, Recycle" and "Discoveries in Science and Sustainable Development," facilitating subject understanding and a research-oriented mindset.

Workshops on "Career Guidance and Counselling", "How to Build an Amazing Resume/CV", "A Discourse on Winner's Edge" and "How to Crack the Banking Exam," equipped students with essential skills for future success. Webinars on "Entrepreneurship Skills in Insect Farming and Livestock Management", "Brainstorming Session on Goods and Service Tax" and "Roadmap to RBI Grade B" offered entrepreneurial insights and career pathways.

The college held workshops on stress management, health and fitness, and Himachal Pradesh's folk traditions, emphasizing a healthy lifestyle and effective stress management. An awareness program on breast cancer educated women about essential practices for a healthier life. An awareness program titled "Mazboot Loktantra,

"Sabki Bhaagidari" was organised to inspire youth engagement in politics.

The Financial Lab Cum Incubation Centre organized an awareness program to educate students about entrepreneurship and employability opportunities. An exhibition showcased student projects, nurturing an entrepreneurial ecosystem.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college is committed to maintaining its exceptional quality of work and will continue organizing activities through national and international MOUs. It is gearing up to align with the upcoming National Education Policy (NEP) that is likely to be implemented in the next academic session. To cater to the changing educational landscape, the college plans to introduce new skill enhancement courses that will equip students to excel, especially in fields impacted by the NEP. Efforts to enhance entrepreneurship skills will focus on strengthening the Financial Lab cum Incubation Centre, fostering a culture of innovation.

Additionally, the college aims to bolster its placement initiatives, offering more internship opportunities and engaging students in practical field projects. Enhancing research culture is a priority, achieved through seminars and conferences that provide students with exposure and learning opportunities. The institution will continue to organize Faculty Development Programs (FDPs) and training sessions for both teaching and non-teaching staff, ensuring continuous professional growth.

Faculty will be encouraged to actively participate in major and minor projects, contributing to the advancement of knowledge through research papers and books. The college will amplify hands-on experiences through a diverse range of activities and forge closer collaborations with industries, creating a well-rounded educational environment.